



Ribblesdale Federation of Schools

Giggleswick Primary School, Hellifield Primary School, Long Preston Endowed VA Primary School

Dining Room Assistant – Established– Term Time Only

Midday Supervisory Assistant – Established – Term Time Only

Start Date: As Soon As Possible

Hours: 30 mins per day, 2.5 hrs per week Dining Room Assistant (11.40 – 12.00 & 13.00 – 13.10)

1 hr a day, 5 hrs per week Midday Supervisory Assistant (12.00 – 13.00)

Pay Grade: Grade A/B (2) - £23,656 Full Time Equivalent

May be suitable for more than one person – flexibility in terms of number of days considered

The Ribblesdale Federation of Schools are looking to appoint one or two people to be our dining room assistant and midday supervisory assistant. These are permanent posts, term time only and are based at Giggleswick Primary School.

As a member of the catering and welfare team, you will be supporting the catering service operating to the highest standards of food safety. As a dining room assistant, you will do this by carrying out duties such as basic food preparation, setting out and putting away dining furniture, serving meals to the children, young people and staff, washing up and cleaning the kitchen and dining room.

As a midday supervisory assistant, you will ensure the security, safety, well-being and care of the children is maintained during the lunchtime period. You will also aim to promote the children's social, emotional and physical development when outside the classroom.

These are varied and rewarding roles and as valued member of our hard-working catering team you will be reliable, dependable and committed, working typically 11.40 to 13.10 totalling 7.5 hours per week over 5 days. Training will be given. For the right candidate/s, we may have flexibility to negotiate the number of days worked, whether someone wishes to work for five, two or three days per week. This can be discussed further at interview if it is of interest.

You will work term time weeks only, you will however receive equal monthly payments throughout the year. For this you will be paid £12.26 per hour.

For more information about this post please contact Mrs Catherine Maddocks, Executive Headteacher via e-mail to smiddleton@ribblesdalefed.n-yorks.sch.uk

If you think you have what it takes and would like to be part of our team, please complete an application form, which can be found on our school website www.ribblesdalefed.n-yorks.sch.uk and return it to Mrs Maddocks via smiddleton@ribblesdalefed.n-yorks.sch.uk

Closing date: Friday 9th May 2025

Interviews: TBC

The Ribblesdale Federation is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. The post is subject to a successful DBS check and pre-employment checks will be undertaken before an appointment is confirmed.